



21 January 2015 *Empowered lives.
Resilient nations.*

Dear Mr. Bhattarai,

**Subject: Strengthening the Capacity of National Human Rights Commission
Project : Substantive Revision 11**

Please find attached, for your information and record, fully signed copy of the substantive budget revision 11 for the above-mentioned project.

With best regards,

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Sophie Kemkhadze', is written over a large, stylized blue scribble.

Sophie Kemkhadze
Deputy Country Director (Programme)

Mr. Bed Prasad Bhattarai
Secretary/National Programme Director
National Human Rights Commission/Strengthening the Capacity of National Human
Rights Commission Project

cc: Ms. Aarati Bista, National Project Manager, a.i., Strengthening the Capacity of National
Human Rights Commission Project



12 January 2015 *Empowered lives.
Resilient nations.*

Dear Mr. Bhattarai,

**Subject: Strengthening the Capacity of National Human Rights Commission
Project - Substantive Revision 1**

Please find attached the copies of the substantive budget revision for the above-mentioned project for your review and signature.

The budget revision has been done based on the UNDP's decision for a project extension of 6 months until the end of June 2015. The priorities for the project during the extended period will be : formulation of a new strategic plan, preparation of the UPR report on behalf of National Human Rights Institutions, implementation of some of the major recommendations of capacity assessment report and formulation of a new project document.

We would appreciate if you could sign and return the document to us.

With best regards,

Yours sincerely,



Sophie Kemkhadze
Deputy Country Director

Mr. Bed Prasad Bhattarai
Secretary/National Programme Director
National Human Rights Commission/Strengthening the Capacity of National Human Rights Commission Project

cc: Ms. Aarati Bista, National Project Manager, a.i., Strengthening the Capacity of National Human Rights Commission Project



**UN Development Programme
Nepal - Kathmandu**

Award ID: 00049651
Award Title: Strengthening the Capacity of National Human Rights Commission in Nepal

Donor	Donor Code	Fund	Budget in US\$							Total
			2009	2010	2011	2012	2013	2014	2015	
UNDP	00012	04000	18,129	34,969	31,620		299,265	109,500	180,000	673,483
DANIDA	00329	30000		115,283	108,551	129,188	40,567			393,589
UKM	00248	30000		112,384	171,371	15,247	14,495	89,563		403,060
FINLAND	00110	30000		177,169	104,447	225,048	51,148	278,000		835,812
SDC	10282	30000		37,879	74,597	214,089	197,314	219,523		743,402
OHCHR	01860	30000				30,316	21,360			51,676
Total Budget			18,129	477,684	490,586	613,888	624,149	696,586	180,000	3,101,022
Total Budget as per last revision										2,921,022
Net Increase/Decrease										180,000
Award Total			18,129	477,684	490,586	613,888	624,149	696,586	180,000	3,101,022
OHCHR (parallel funding)										300,380

Start Year: 4 August 2009
Operational completion date: 30 June 2015
Financial completion date: 30 June 2016
Implementing Agency: National Human Rights Commission
Revision Type: Substantive Revision 11

Brief Description:
The budget revision has been done based on the UNDP's decision for a project extension of 6 months until the end of June 2015. The priorities for the project during the extended period will be : formulation of a new strategic plan, preparation of the UPR report on behalf of National Human Rights Institutions, implementation of some of the major recommendations of capacity assessment report and formulation of a new project document. UNDP's decision is attached. The total TRAC budget is increased by US\$ 180,000.

Signature	Date	Name/Title
Agreed by <u></u> (SCNHRC)	_____	_____
Agreed by <u></u> (UNDP)	_____	Sophie Kemkhadze Deputy Country Director



Annual Work Plan

Nepal - Kathmandu

Project: 00049651
Project Title: Strengthening the Capacity of Human Rights Commission
Year: 2015
Report Date: 8/1/2015

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00060718 SCNHRC	2 Strengthening HR treaty 1	1/1/10	31/12/13	NEP-National Human Rights Comr	04000	UNDP	Miscellaneous Expenses	1,000.00
					04000	UNDP	Training, Workshops and Confe	8,000.00
					04000	UNDP	Supplies	1,000.00
					04000	UNDP	Audio Visual&Print Prod Costs	5,000.00
					04000	UNDP	Local Consultants	1,000.00
					04000	UNDP	Communic & Audio Visual Equip	200.00
					04000	UNDP	Travel	7,000.00
					04000	UNDP	Rental & Maint of Other Equip	1,000.00
					04000	UNDP	Miscellaneous Expenses	500.00
					04000	UNDP	Supplies	300.00
3 Incorporating HR in constitu 2	1/1/10	31/12/13	NEP-National Human Rights Comr	04000	UNDP	Local Consultants	500.00	
				04000	UNDP	Rental & Maint of Other Equip	500.00	
				04000	UNDP	Travel	1,000.00	
				04000	UNDP	Audio Visual&Print Prod Costs	1,500.00	
				04000	UNDP	Equipment and Furniture	100.00	
				04000	UNDP	Communic & Audio Visual Equip	300.00	
				04000	UNDP	Training, Workshops and Confe	1,000.00	
				04000	UNDP	Rental & Maint of Other Equip	600.00	
				04000	UNDP	Training, Workshops and Confe	1,500.00	
				04000	UNDP	Supplies	300.00	
4 Strengthening NHRC/capac 3	1/1/10	31/12/13	NEP-National Human Rights Comr	04000	UNDP	Communic & Audio Visual Equip	500.00	
				04000	UNDP	Miscellaneous Expenses	500.00	
				04000	UNDP	Travel	500.00	
				04000	UNDP	Local Consultants	500.00	
				04000	UNDP	Local Consultants	500.00	
				04000	UNDP	Travel	500.00	
				04000	UNDP	Local Consultants	500.00	
				04000	UNDP	Travel	500.00	
				04000	UNDP	Local Consultants	500.00	
				04000	UNDP	Travel	500.00	
6 Programme Support cost	1/1/10	31/12/13	NEP-National Human Rights Comr	04000	UNDP	Miscellaneous Expenses	21,600.00	
				04000	UNDP	Contractual Services - Individ	37,500.00	
				04000	UNDP	Equipment and Furniture	200.00	
				04000	UNDP	Equipment and Furniture	400.00	
				04000	UNDP	Miscellaneous Expenses	200.00	
				04000	UNDP	Contractual Services - Individ	37,500.00	
				04000	UNDP	Equipment and Furniture	200.00	
				04000	UNDP	Equipment and Furniture	400.00	
				04000	UNDP	Miscellaneous Expenses	200.00	
				04000	UNDP	Contractual Services - Individ	37,500.00	



Annual Work Plan

Nepal - Kathmandu

Project: 00049651

Project Title: Strengthening the Capacity of Human Rights Commission

Year: 2015

Report Date: 8/1/2015

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
6 Programme Support cost		1/1/10	31/12/13	NEP-National Human Rights Comm	04000	UNDP	74500	Miscellaneous Expenses	500.00
					04000	UNDP	72500	Supplies	700.00
					04000	UNDP	73300	Rental & Maint of Info Tech Eq	100.00
					04000	UNDP	72400	Communic & Audio Visual Equip	400.00
					04000	UNDP	73400	Rental & Maint of Other Equip	1,550.00
					04000	UNDP	72800	Information Technology Equipm	100.00
					04000	UNDP	73400	Rental & Maint of Other Equip	2,000.00
					04000	UNDP	74200	Audio Visual&Print Prod Costs	5,000.00
					04000	UNDP	72200	Equipment and Furniture	4,000.00
					04000	UNDP	72800	Information Technology Equipm	1,000.00
					04000	UNDP	71300	Local Consultants	18,950.00
					04000	UNDP	74500	Miscellaneous Expenses	1,000.00
					04000	UNDP	71600	Travel	32,200.00
					04000	UNDP	72400	Communic & Audio Visual Equip	2,000.00
4	Strengthening NHRC's Capa	1/1/10	31/12/13	NEP-National Human Rights Comm	04000	UNDP	72500	Supplies	1,500.00
					04000	UNDP	73300	Rental & Maint of Info Tech Eq	5,000.00
				NEP-National Human Rights Comm	04000	UNDP	75700	Training, Workshops and Confer	9,800.00
TOTAL									180,000.00
GRAND TOTAL									180,000.00

Annual Work Plan (2015) (cover page)

Country: Nepal

Project Title: Strengthening the Capacity of National Human Rights Commission Project (SCNHRC)

UNDAF Outcome(s): Vulnerable groups benefit from strengthened legal and policy frameworks, and have improved access to security and rule-of-law institutions.

CPAP Output(s): Government and human rights institutions have increased capacity to monitor and report on human rights and on the status of the implementation of human rights obligations.

Implementing Partner: National Human Rights Commission of Nepal

Other Partners:

Brief Description

The Work Plan 2015 (Jan to June) is expected to; formulate the new Strategic Plan (2015-2019) for the National Human Rights Commission on the basis of the constitution and statutory mandates enshrined in the Interim Constitution, 2007 and the National Human Rights Commission Act, 2011 and self-capacity assessment report, design the monitoring and evaluation framework, development of the Human Rights outreach strategy, preparation of Universal Periodic Report (UPR) following numbers of consultative meetings with multi-stakeholders, and support for introducing a robust mechanism for the continue follow up for the implementation of NHRC recommendations.

CPAP Period: _____	Total annual budget	US\$ 180,000.00
UNDP Strategic Plan Focus Area (From CPAP) _____	Total allocated resources:	_____
Atlas Award ID: <u>00049651</u>	• Government	_____
Project Duration: Jan- June 2014	• UNDP (00012)	:USD 180,000.00
Management Arrangement: NEX	• Other:	
	• Denmark (00329)	: USD 0.00
	• UK (00248)	: USD 0.00
	• Finland (00110)	: USD 0.00
	• SDC (10282)	: USD 0.00
	• Unfunded budget:	: USD 0.00

Agreed by (Implementing Partner):  Bed Prasad Bhattarai, NPD, SC-NHRC

Agreed by (UNDP):  Sophie Kemkhadze, Deputy Country Director (Programme),

ANNUAL WORK PLAN 2015

Project Title: Strengthening the Capacity of National Human Rights Commission Project
 Duration (start month/year - end month/ January 2015 to June 2015)
 UNDAF/CPAP Outcome statement: Vulnerable groups benefit from strengthened legal and policy frameworks, and have improved access to security and rule-of-law institutions (2013-2017)
 UNDAF Outcome 4. CPAP Output statement: Government and human rights institutions have increased capacity to monitor and report on human rights and on the status of the implementation of human rights obligations
 Project ID 00060718

Output 1: NHRC's capacity to ensure the respect, protection, promotion and effective implementation of human rights is increased.	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Targets for Planned Activities	Time Frame				Responsible Party	PLANNED BUDGET						
			Q1	Q2	Q3	Q4		Funding Source (code)	Donor Code	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Amount USD
Result 1.1: NHRC Secretariat is capacitated to advise and engage with Government line ministries in effective implementation of NHRAP, UPFR and international human rights treaties to which Nepal is a party. Result 1.2: Representatives from Civil Society, Media and Professional Organization have better understanding on promotion of human rights through NHRAP, UPFR and international human rights treaties to which Nepal is a party. Result 1.3: NHRC provided support to the GoN to prepare and finalize the UPFR report which is to be submitted to the Human Rights Council.	Action 1.1.1: Conduct orientation program for 5 commissioners and 20 NHRC staff on National Human Rights Action Plan (NHRAP), UPFR and international human rights treaties to which Nepal is a party.						04000	00012	71300	Local Consultants	1,000	1	1,000	
							04000	00012	71600	Travel	7,000	1	7,000	
							04000	00012	72400	Communication and Audio Visual Equipment	200	1	200	
							04000	00012	72500	Supplies	1,000	1	1,000	
							04000	00012	71600	Travel		1		
							04000	00012	73400	Rental and Maintenance of Other Equipment	1,000	1	1,000	
							04000	00012	74200	Audio Visual and Printing Production Costs	5,000	1	5,000	
							04000	00012	74500	Miscellaneous expenses	1,000	1	1,000	
							04000	00012	75700	Training workshops and conference	8,000	1	8,000	
							04000	00012	74500	Direct Project Costing (DPC)				
							04000	00012	75100	GMS (7 %)				
	Sub - Total Activity Result 1											24,200		24,200
	Activity Result 2: NHRC is capable of effective monitoring and reporting of human rights violations and of developing a credible action plan for a medium-term response to such violations. (FOR ATLAS ACTIVITY RESULT 3)													
	Result 2.1: No. and quality of reports produced by the NHRC HQ and field offices regarding human rights and constitution making process.	Action 2.1.1: Support NHRC Promotion and Communication Division to develop, publish and disseminate human rights reports, monthly newsletters and other awareness raising initiatives to enhance awareness of people regarding human rights promotion.						UNDP, Promotion and Collective Rights and Communication	04000	00012	71300	Local Consultants	500	1
							04000	00012	71400	Contractual Services - Individual				
							04000	00012	71600	Travel	1,000	1	1,000	
							04000	00012	72100	Contractual Services - Companies		1		
							04000	00012	72200	Equipment and Furniture	100	1	100	
	Action 2.1.2: Support NHRC to produce and disseminate PSAs and IEC materials on human rights in different national languages						04000	00012	72300	Materials and Goods		1		

PLANNED BUDGET														
Output 1: NHRC's capacity to ensure the respect, protection, promotion and effective implementation of human rights is increased.	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Targets for Planned Activities	Time Frame				Responsible Party	Funding Source (code)	Donor Code	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Amount USD
			Q1	Q2	Q3	Q4								
Result 2.2: Implementation status of ESCR produced.	Action 2.2.1: Support NHRC to assess implementation status of ESC rights based on the checklist developed by the Commission						04000	00012	72400	Communication and Audio Visual Equipment	300	1	300	
	Action 2.2.2: Support NHRC to produce human rights monitoring and investigation related reports.						04000	00012	72500	Supplies	300	1	300	
Result 2.3: No. of CA members oriented on incorporation of human rights principles in the upcoming Constitution.	Action 2.3.1: Organize a high level meeting with CA members regarding incorporation of human rights principles in the new Constitution.	Human rights outreach strategy developed					04000	00012	72600	Information Technology Equipment				
							04000	00012	73100	Rental and Maintenance - Premises				
							04000	00012	73200	Premises Alterations				
							04000	00012	73300	Rental and Maintenance of Information Technology Equipment				
Result 2.4: Human rights outreach strategy developed for the effective conduction of NHRC's promotional activities.	Action 2.4.1: Support NHRC to develop human rights promotion related outreach strategy.						04000	00012	73400	Rental and Maintenance of Other Equipment	500	1	500	
							04000	00012	74200	Audio Visual and Printing Production Costs	1,500	1	1,500	
							04000	00012	74500	Miscellaneous expenses	500	1	500	
							04000	00012	75700	Training workshops and conference	1,000	1	1,000	
							04000	00012	74500	Direct Project Costing (DPC)				
							04000	00012	75100	GMS (7 %)				
Sub - Total Activity Result 2											6,700		6,700	
Activity Result 3: Increased capacity of the NHRC to deal with existing case backlog. (FOR ATLAS ACTIVITY RESULT 4)														
Result 3.1: No. and types of cases investigated and reports produced on human rights violation related cases.	Action 3.1: Support NHRC to deploy emergency investigation missions in human rights violation cases.						04000	00012	71300	Local Consultants	500	1	500	
							04000	00012	71400	Contractual Services - Individual		1	-	
Result 3.2: % of implementation of recommendations increased by GON.	Action 3.2.1: Assist NHRC to organise dialogues with GoN to advocate for the effective implementation of the NHRC's recommendations to the GoN.	Lobby meeting organized with GoN for the effective implementation of NHRC's recommendations				UNDP, NHRC Investigation Division	04000	00012	71600	Travel	500	1	500	
							04000	00012	72100	Contractual Services - Companies		1	-	
							04000	00012	72200	Equipment and Furniture			-	
							04000	00012	72300	Materials and Goods			-	
							04000	00012	72400	Communication and Audio Visual Equipment	500	1	500	
							04000	00012	72500	Supplies	300	1	300	
							04000	00012	72800	Information Technology Equipment			-	
							04000	00012	73100	Rental and Maintenance - Premises			-	
							04000	00012	73200	Premises Alterations			-	
							04000	00012	73300	Rental and Maintenance of Information Technology Equipment			-	
Result 3.3: Established uniformity between OPM and NHRC on the status of implementation of NHRC's recommendation.	Action 3.3.1: Support NHRC to conduct study meeting to identify the gaps between NHRC and report of OPM on NHRC recommendations.						04000	00012	73400	Rental and Maintenance of Other Equipment	600	1	600	
							04000	00012	74200	Audio Visual and Printing Production Costs		1	-	
							04000	00012	74500	Miscellaneous expenses	500	1	500	
							04000	00012	75700	Training workshops and conference	1,500	1	1,500	
							04000	00012	74500	Direct Project Costing (DPC)			-	
							04000	00012	75100	GMS (7 %)			-	
Sub - Total Activity Result 3											4,400		4,400	

Output 1: NHRC's capacity to ensure the respect, protection, promotion and effective implementation of human rights is increased.	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)				PLANNED BUDGET			Amount USD						
	Activity Result 4: NHRC's institutional capacity and structures strengthened and mainstreamed. (FOR ATLAS ACTIVITY RESULT 5)	Targets for Planned Activities	Time Frame		Responsible Party	Funding Source (code)	Donor Code		Budget Codes	Budget Description	Unit Cost USD	No. of Units		
			Q1	Q2									Q3	Q4
Result 4.1: Strategic Plan 2015 - 2020 developed and adopted.	<p>Action 4.1.1: Support NHRC to conduct series of consultation meetings with Civil Society, Human Rights Stakeholders, Government Officials, Development Partners, among others to get inputs and comments on draft Strategic Plan 2015 - 2020.</p> <p>Action 4.1.2: Support NHRC's Planning and Monitoring Division to develop and streamline NHRC's monitoring and evaluation framework to be integrated in the Strategic Plan.</p> <p>Action 4.1.3: Provide Expert Service to NHRC to finalise NHRC's Six years Strategic Plan document.</p> <p>Action 4.1.4: Assist NHRC to organize a national level consultation meeting with wide range of human rights stakeholders on Strategic Plan development.</p> <p>Action 4.1.5: Provide support to develop, finalize and publish the NHRC's Strategic Plan document for 2015 - 2020.</p>					UNDP, NHRC Admin, Planning, Promotion, Communication Division	04000	00012	71300	Local Consultants	18,950	1	18,950	
Result 4.2: NHRC's Workplan implemented in accordance with CA Report recommendations.	<p>Action 4.2.1: Support NHRC to conduct follow-up meetings on Capacity Assessment Report recommendations.</p> <p>Action 4.3.1: Impart an intensive training session for 15 NHRC staff on Media, Communication, Report Writing and dissemination of human rights</p>					NBA/Civil Society/Judiciary	04000	00012	71600	Travel	32,200	1	32,200	
Result 4.3: NHRC staffs' capacity strengthened on Communication, Media, Report Writing and dissemination of human rights.	<p>Action 4.4.1: Support NHRC to increase institutional and human capacity of regional and sub-regional offices.</p> <p>Action 4.5.1: Formulate a new project for NHRC the aim of strengthening the overall</p>						04000	00012	72100	Contractual Services - Companies	-	1	-	
Result 4.4: NHRC regional and sub-regional offices strengthened.	<p>Action 4.6.1: Support NHRC to strengthen coordination and collaboration with Stakeholders to implement the Human Rights Awareness at</p> <p>Action 4.6.2: Support NHRC to collaborate with NHRI's, International HR mechanism and ICC, including attending ICC meeting, experience</p> <p>Action 4.6.3: Support NHRC to organize international conference with APP.</p>					UNDP/NHRC Secretariat	04000	00012	73100	Rental and Maintenance - Premises	-	1	-	
Result 4.5: A new project formulated with the aim of strengthening the overall national and international HR stakeholders strengthened for the common goal of promotion and protection of human rights.	<p>Action 4.7.1: Support NHRC to organize lobby meetings with GoN for the passage of the human rights service bill at the earliest.</p> <p>Action 4.7.2: Conduct review meeting on NHRC Act and finalize the regulation.</p> <p>Action 4.7.3: Support NHRC to develop and implement policy related to staff recruitment, transfer and promotion.</p>						04000	00012	73200	Premises Alterations	-	1	-	
Result 4.6: NHRC's collaboration with national and international HR stakeholders strengthened for the common goal of promotion and protection of human rights.							04000	00012	73300	Rental and Maintenance of Information Technology Equipment	5,000	1	5,000	
Result 4.7: NHRC rules, regulations and Act reviewed and policy developed to address staff grievances.							04000	00012	73400	Rental and Maintenance of Other	2,000	1	2,000	
							04000	00012	74200	Audio Visual and Printing Production Costs	5,000	1	5,000	
							04000	00012	74500	Miscellaneous expenses	1,000	1	1,000	
							04000	00012	75700	Training workshops and conference	9,800	1	9,800	
							04000	00012	74500	Direct Project Costing (DPC)	-	-	-	
							04000	00012	75100	GMS (7 %)	-	-	-	
Sub - Total Activity Result 4													82,450	62,450

Output 1: NHRC's capacity to ensure the respect, protection, promotion and effective implementation of human rights is increased.	PLANNED ACTIVITIES (List key activities to be undertaken during the year which will contribute to the respective outputs)	Targets for Planned Activities	Time Frame				Responsible Party	PLANNED BUDGET							
			Q1	Q2	Q3	Q4		Funding Source (code)	Donor Code	Budget Codes	Budget Description	Unit Cost USD	No. of Units	Amount USD	
Programme Management Cost. 8 Evaluation and project formulation	Contractual services - Individuals						04000	00012	71300	Local Consultants	-	1	-		
	Furniture & equipment						04000	00012	71400	Contractual Services - Individual	37,500	1	37,500		
	Communication & Audio Visual Equipment						04000	00012	71600	Travel	500	1	500		
	Supplies						04000	00012	72100	Contractual Services - Companies	-	1	-		
	Rental Maintenance of Other Equip.						04000	00012	72200	Equipment and Furniture	200	1	200		
	Rental Maintenance of Other Equip.						04000	00012	72300	Materials and Goods	-	-	-		
	Miscellaneous Exp						04000	00012	72400	Communication and Audio Visual	400	1	400		
	Monitoring, evaluation, security and communication						04000	00012	72500	Supplies	700	1	700		
							04000	00012	72600	Information Technology Equipment	100	1	100		
							04000	00012	73100	Rental and Maintenance - Premises	100	1	100		
							04000	00012	73200	Premises Alterations	-	1	-		
							04000	00012	73300	Rental and Maintenance of Information Technology Equipment	100	1	100		
							04000	00012	73400	Rental and Maintenance of Other Equipment	1,550	1	1,550		
							04000	00012	74200	Audio Visual and Printing Production Costs	-	1	-		
							04000	00012	74500	Miscellaneous expenses	500	1	500		
							04000	00012	75700	Training workshops and conference	-	-	-		
							04000	00012	74500	Direct Project Costing (DPC)	21,600	1	21,600		
							04000	00012	75100	GMS (7 %)	-	-	-		
	Sub - Total Programme Management Cost 8												63,250		63,250
	GRAND TOTAL												180,000		180,000
Indicative Budget for Quarter 1												125,000		125,000	
Indicative Budget for Quarter 2															
Indicative Budget for Quarter 3															
Indicative Budget for Quarter 4															



Prepared by NPM
Anarati Bieta
National Project Manager
SCNHRC
Date:



Endorsed by
Bed Prasad Bhattarai
National Project Director



Approved by
Yam Nath Sharma, Asst. Country Director
Governance Unit, UNDP

Date:

00248	-
10282	-
00110	-
00329	-
00012	180,000.00
Total	180,000.00



HUMAN RESOURCES PLAN FOR

2015

Project Name: Strengthening the Capacity of National Human Rights Commission


Functional Title	Category (National Professional; International Consultant; National Consultant; or Support Staff)	Reference to Activity ID	Duration Position Required(e.g. 12 months; 2 years)	No of Position(s)	Budget	Date Final TOR will be submitted to UNDP HR Unit	Expected Entry on Duty Date	Remarks
National Project Manager	National Professional	Activity 6 of Project 00060718	6 months	1	11,000.00	On board and contract valid till June 2015	On board	
Admin Finance Officer	National Professional	Activity 6 of Project 00060718	6 months	1	10,000.00	On board and contract valid till June 2015	On board	
Admin/Finance Associate	National Professional	Activity 6 of Project 00060718	6 months	1	7,500.00	On board and contract valid till June 2015	On board	
Admin Assistant/Secretary	Support staff	Activity 6 of Project 00060718	6 months	1	5,500.00	On board and contract valid till June 2015	On board	
Driver	Support staff	Activity 6 of Project 00060718	6 months	1	4,500.00	On board and contract valid till June 2015	On board	
Messenger	Support staff	Activity 6 of Project 00060718	6 months	1	3,500.00	On board and contract valid till June 2015	On board	
Communication Officer	Short term Staff	Activity 4 of Project 00060718	6 months	1	6,000.00	On board and contract valid till June 2015	On board	
Communication Associate	Consultant	Activity 4 of Project 00060718	6 months	1	6,500.00	On board and contract valid till June 2015	On board	
Monitoring and Evaluation Officer	Short term Staff	Activity 4 of Project 00060718	6 months	1	7,500.00	On board and contract valid till June 2015	On board	
International Consultant for project formulation	Consultant	Activity 6 of Project 00060718	10 days	1	5,000.00	Recruited on March 2015	March 2015	
National Consultant for project formulation	Consultant	Activity 6 of Project 00060718	2 Months	1	6,000.00	Recruited on February 2015	March 2015	
Media Consultant	Consultant	Activity 3 of Project 00060718	1 month	1	2,000.00	Recruited on February 2015	February 2015	
Law Review & Drafting Consultant	Consultant	Activity 4 of Project 00060718	1 month	2	6,000.00	Recruited on March 2015	April 2015	
Research Consultant	Short term Staff	Activity 3 of Project 00060718	3 Months	2	3000.00	Recruited on March 2015	March 2015	

Bea

AD


Functional Title	Category (National Professional; International Consultant; National Consultant; or Support Staff)	Reference to Activity ID	Duration Position Required (e.g. 12 months; 2 years)	No of Position(s)	Budget	Date Final TOR will be submitted to UNDP HR Unit	Expected Entry on Duty Date	Remarks
Strategic Plan Development Consultant	Consultant	Activity 6 of Project 00060718	1 month	1	2,000.00	Recruited on January 2015	February 2015	

Moon Gurung
Human Resource Analyst,
UNDP


Arati Bista
National Project Manager, a.i.
SCNHRC


Tek Tamata
Programme Analyst,
UNDP


Bed Prasad Bhattarai
National Project Director
SCNHRC


Yam Nath Sharma
Assistant Country Director,
UNDP

Requisition Plan 2015
Requisition Planning Information

No	Project Name	Project No.	Budget Owner	Description	Items	Qty	Est. Contract Amount (USD)	Planned Delivery Quarter	Remarks
1	SCNHRC	00060718	Tek Tamata	Internet Broadband	1	6	3,000	1st & 2nd Quarter	
2	SCNHRC	00060718	Tek Tamata	Laptop (RO+SRO)	1	4	4,000	1st & 2nd Quarter	
3	SCNHRC	00060718	Tek Tamata	Scooter/Mobike	1	2	4,000	1st Quarter	
4	SCNHRC	00060718	Tek Tamata	Activity 1 (UPR and HR Publication)	2	1	3,000	1st & 2nd Quarter	
5	SCNHRC	00060718	Tek Tamata	Activity 2 (PSA, Public Appeal, Leaflets, HR Publication, Printing, Brochure)	2	1	5,000	1st & 2nd Quarter	
6	SCNHRC	00060718	Tek Tamata	Activity 3 (Human Trafficking Report)	2	1	2,000	1st & 2nd Quarter	
7	SCNHRC	00060718	Tek Tamata	Activity 4 (M&E Framework, Strategic Plan printing)	2	1	2,500	1st & 2nd Quarter	
8	SCNHRC	00060718	Tek Tamata	Activity 4 (Furniture & Equipment)	1	1	5,000	1st & 2nd Quarter	
9	SCNHRC	00060718	Tek Tamata	Activity 4 Produce and disseminate human rights related Edutainment Mega Soap.	2	1	10,000	1st & 2nd Quarter	
10	SCNHRC	00060718	Tek Tamata	CC Camera	1	4	2,000	1st Quarter	
11	SCNHRC	00060718	Tek Tamata	Mobile	1	1	500	1st Quarter	
12	SCNHRC	00060718	Tek Tamata	Total			41,000		

Prepared By


Cleared by:

Cleared by:

Endorsed by:

Approved by:


 National Project Manager, a.i.
 SCNHRC Project


 Programme Analyst
 Governance Unit/UNDP


 Manager
 Procurement /UNDP


 Assistant Country Director,
 UNDP Nepal


 National Project Director
 SCNHRC

CHECKLIST FOR APPROVAL OF PROJECT DOCUMENT / BUDGET REVISION

Approval of: Project Document
 Project Budget Revision (Regular/Substantive/Closure)
 Award Title: [00049651 - Strengthening the Capacity of National Human Rights Commission in Nepal]]

PROJECT DEVELOPER/REQUESTING PROGRAM UNIT

Please check the appropriate boxes.

For new project documents

Types of documents	Yes	No	N/A
Signed PAC minutes attached			
Project document applicable for CPAP country duly completed			
Implementation Modality and Implementing Partner clearly specified			
Project budget finalized and sources of funds duly identified			
Cost sharing agreements signed; for Joint Program, LOA with donors attached			
Funding gaps, if any, clearly indicated and resource mobilization strategy enclosed			
AWP and budget completed for all years (including Atlas AWP) for the total project budget			
LOA for support services attached and ready for signature			
Risk and issue logs established			
Procurement Plan (including HR) prepared			
For Joint Program, MOU with participation agencies attached			

For project budget revision

Minutes of the project board attached	✓		
Signed cover page of the last budget revision attached	✓		
Revised AWP and budget attached	✓		
CDRs for 2014	✓		
List of POs	✓		
Project Resource Overview (PRO)	✓		

The above documents are duly attached with the submission.

Program Officer: [Signature]
 Date: 9 Jan 2014

ACD: [Signature]
 Date: _____

Review by Gender and Social Inclusion Specialist (for new project documents)

	Yes	No	N/A
This project addresses the Gender and social inclusion issues			

Signed by (BM) _____

Review by MONITORING Team (for new project documents)

	Yes	No	N/A
Cover Page accurately reflects UNDAF & CP/CPAP Results Framework			
M & E narrative section of the project document complies with UNDP Nepal guidance note			
A Project M & E Framework is annexed to the project document			
Baselines and targets have been established for key indicators in the project M & E framework			
If answer to c or D are no, the M & E narrative section spells out that the M & E framework, including indicators, baselines and targets will be established during the first quarter (or other time frame), and "preparing detailed M & E framework" is included as an activity in the first Annual Work Plan			

Signed by (SB): _____

Final Review/Comments by PLANNING and RESOURCE MANAGEMENT Team

	Yes	No	N/A
Cost recovery is correctly captured in the AWP	✓		
Atlas Entry of Budget is correct	✓		

Checked and processed by (PA) GP

	Yes	No	N/A
Project document format/Cover Page prepared according to POPP	✓		
Management Arrangement is adequate and clearly reflected	✓		
Project funding arrangement is adequate	✓		
Proposed Project Budget is within Authorized Spending Level (ASL) and in line with UNDP core results areas	✓		

Cleared/endorsed by : BL [Signature]
 (on leave)

Combined Delivery Report By Project

UN Development Programme
 Report ID: unglcdrp

Page 1 of 4
 Run Time: 08-01-2015 11:01

Selection Criteria :

Business Unit : NPL10
 Period : Jan-Dec (2014)
 Selected Project Id : 00049651
 Selected Fund Code : ALL
 Selected Dept. IDs : ALL
 Selected Outputs : ALL

Project Id : 00049651 CDNHRC Phase II	Period :	Jan-Dec (2014)
Output # : 00060718 SCNHRC	Impl. Partner :	02234 National Execution
	Location :	Nepal

	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
Location : 42201 (Nepal - Central)				
Output Id : 04000 (Core Programme, UNU Centre)				
71305 - Local Consult.-Sht Term-Tech	4,078.17	0.00	0.00	4,078.17
71310 - Local Consult.-Short Term-Supp	1,392.86	0.00	0.00	1,392.86
71610 - Travel Tickets-Local	4,984.21	0.00	0.00	4,984.21
71620 - Daily Subsistence Allow-Local	15,457.85	0.00	0.00	15,457.85
71635 - Travel - Other	994.22	0.00	0.00	994.22
72425 - Mobile Telephone Charges	512.96	0.00	0.00	512.96
72435 - E-mail-Subscription	433.52	0.00	0.00	433.52
72505 - Stationery & other Office Supp	4,639.48	0.00	0.00	4,639.48
73410 - Maint, Oper of Transport Equip	236.88	0.00	0.00	236.88
74525 - Sundry	2,450.76	0.00	0.00	2,450.76
75705 - Learning costs	30,390.60	0.00	0.00	30,390.60
75709 - Learning - training of counter	0.00	12,168.50	0.00	12,168.50
76120 - Unrealized Loss	0.00	88.19	0.00	88.19
76130 - Unrealized Gain	0.00	- 528.99	0.00	- 528.99
Total for Fund 04000	65,571.51	11,727.70	0.00	77,299.21
Output Id : 30000 (PROGRAMME COST SHARING)				
64398 - Direct Project Cost-Staff	0.00	29,091.15	0.00	29,091.15
71205 - Intl Consultants-Sht Term-Tech	0.00	26,806.44	0.00	26,806.44
71305 - Local Consult.-Sht Term-Tech	38,423.73	0.00	0.00	38,423.73
71310 - Local Consult.-Short Term-Supp	29,155.01	0.00	0.00	29,155.01
71405 - Service Contracts-Individuals	55,611.67	0.00	0.00	55,611.67
71610 - Travel Tickets-Local	13,401.72	1,052.45	0.00	14,454.17
71615 - Daily Subsistence Allow-Intl	0.00	4,843.38	0.00	4,843.38
71620 - Daily Subsistence Allow-Local	32,151.14	0.00	0.00	32,151.14
71635 - Travel - Other	8,781.31	0.00	0.00	8,781.31
72205 - Office Machinery	23,663.06	0.00	0.00	23,663.06
72210 - Machinery and Equipment	8,472.63	0.00	0.00	8,472.63
72215 - Transportation Equipment	0.00	2,267.57	0.00	2,267.57
72220 - Furniture	3,730.45	0.00	0.00	3,730.45
72405 - Acquisition of Communic Equip	166.92	0.00	0.00	166.92
72410 - Acquisition of Audio Visual Eq	73.07	0.00	0.00	73.07
72420 - Land Telephone Charges	159.50	0.00	0.00	159.50
72425 - Mobile Telephone Charges	1,707.47	0.00	0.00	1,707.47
72435 - E-mail-Subscription	3,367.27	0.00	0.00	3,367.27
72445 - Common Services-Communications	2,659.86	0.00	0.00	2,659.86
72505 - Stationery & other Office Supp	13,223.80	0.00	0.00	13,223.80
72510 - Publications	1,201.52	0.00	0.00	1,201.52
72805 - Acquis of Computer Hardware	4,152.27	0.00	0.00	4,152.27
72815 - Inform Technology Supplies	20,807.79	0.00	0.00	20,807.79
73125 - Common Services-Premises	407.43	0.00	0.00	407.43
73205 - Premises Alternations	10,216.23	0.00	0.00	10,216.23

Combined Delivery Report By Project

UN Development Programme
 Report ID: unglcdrp

Page 2 of 4
 Run Time: 08-01-2015 11:01:

Project Id : 00049651 CDNHRC Phase II	Period :	Jan-Dec (2014)
Output # : 00060718 SCNHRC	Impl. Partner :	02234 National Execution
	Location :	Nepal

	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
73405 - Rental & Maint-Other Office Eq	687.40	0.00	0.00	687.40
73410 - Maint, Oper of Transport Equip	9,771.26	0.00	0.00	9,771.26
74205 - Audio Visual Productions	1,259.05	0.00	0.00	1,259.05
74210 - Printing and Publications	13,760.90	618.09	0.00	14,378.99
74225 - Other Media Costs	3,078.28	0.00	0.00	3,078.28
74230 - Audio & Visual Equipment	3,294.24	0.00	0.00	3,294.24
74510 - Bank Charges	25.27	0.00	0.00	25.27
74525 - Sundry	8,333.01	43.85	0.00	8,376.86
74598 - Direct Project Costs - GOE	0.00	11,022.21	0.00	11,022.21
75105 - Facilities & Admin - Implement	0.00	31,204.12	0.00	31,204.12
75705 - Learning costs	58,284.65	0.00	0.00	58,284.65
76120 - Unrealized Loss	0.00	2,658.33	0.00	2,658.33
76125 - Realized Loss	0.00	0.01	0.00	0.01
76130 - Unrealized Gain	0.00	-3,319.66	0.00	-3,319.66
Total for Fund 30000	370,027.91	106,287.94	0.00	476,315.85
Total for Dept : 42201	435,599.42	118,015.64	0.00	553,615.06
Total for Output : 00060718	435,599.42	118,015.64	0.00	553,615.06

Output # : 00072574 Selected Laws Review	Impl. Partner :	02234 National Execution
	Location :	Nepal

Project: 42201 (Nepal - Central)				
Fund: 04000 (Core Programme, UNU Centre)				
75705 - Learning costs	0.00	0.00	0.00	0.00
Total for Fund 04000	0.00	0.00	0.00	0.00
Fund: 30000 (PROGRAMME COST SHARING)				
76120 - Unrealized Loss	0.00	239.08	0.00	239.08
76130 - Unrealized Gain	0.00	-239.07	0.00	-239.07
Total for Fund 30000	0.00	0.01	0.00	0.01
Total for Dept : 42201	0.00	0.01	0.00	0.01
Total for Output : 00072574	0.00	0.01	0.00	0.01

Project Total :	435,599.42	118,015.65	0.00	553,615.07
------------------------	-------------------	-------------------	-------------	-------------------

Prepared By : _____ Date : _____

Prepared By : _____ Date : _____

Combined Delivery Report By Project

UN Development Programme
Report ID: unglcdrp

Page 3 of 4
Run Time: 08-01-2015 11:01

Selection Criteria :

Business Unit : NPL10
Period : Jan-Dec (2014)
Selected Project Id : 00049651
Selected Fund Code : ALL
Selected Dept. IDs : ALL
Selected Outputs : ALL

Project Id : ALL	Period : Jan-Dec (2014)
Output # : ALL	Impl. Partner :
	Location :

	Govt Exp	UNDP Exp	UN Agencies Exp	Total Exp
42201 - Nepal - Central	435,599.42	118,015.65	0.00	553,615.07

Combined Delivery Report By Project

UN Development Programme
 Report ID: unglcdrp

Page 4 of 4
 Run Time: 08-01-2015 11:01

Funds Utilization

Selection Criteria :

Business Unit : NPL10
 Period : Jan-Dec (2014)
 Selected Project Id : 00049651
 Selected Fund Code : ALL
 Selected Dept. IDs : ALL
 Selected Outputs : ALL

Project/Award: 00049651 CDNHRC Phase II

Period : As at Dec 31, 2014

Output #	00060718	Impl. Partner :02234 National Execution	UNDP AMOUNT
Outstanding NEX advances			134,421.42
Undepreciated Fixed Assets			-0.02
Inventory			0.00
Prepayments			0.00
Commitments			215.56

Output #	00072574	Impl. Partner :02234 National Execution	UNDP AMOUNT
Outstanding NEX advances			0.00
Undepreciated Fixed Assets			0.00
Inventory			0.00
Prepayments			0.00
Commitments			0.00

	<u>Original PO Amount</u>	-	<u>Liquidated Amount</u>	=	<u>Remaining Amount</u>	<u>Vouchered Amount</u>	<u>Project</u>
1264	618.09		618.09		0.00	618.09	00060718
1264	80.35		80.35		0.00	80.35	00060718
8194	22,678.00		22,462.44		215.56	22,462.44	00060718
8194	4,344.00		4,344.00		0.00	4,344.00	00060718
1286	276.68		276.68		0.00	276.68	00060718
1286	145.03		145.03		0.00	145.03	00060718
	28,142.15		27,926.59		215.56	27,926.59	

PA/UNHRC/J.
25/12/14
2069/518

संवि. वि. नं. २०६९/५१८
हरिहर भवन, पुल्चोक
माननीय अध्यक्षको कार्यालय
दर्ता नं. ८३
दर्ता मिति: २०६९/५१८



Empowered lives.
Resilient nations.

19 December 2014

Honorable Chairman,

With reference to your letter dated 26 September 2014 requesting an extension to the Project Strengthening Capacities of the National Human Rights Commission of Nepal, we are pleased to confirm UNDP's agreement to a project extension of 6 months until the end of June 2015. Additional funds will also be allocated to the sum of USD 180,000.

Please note, that Denmark and Norway are not part of this agreement of extension. However, Denmark and Norway will remain on the project board as observers.

The priorities for the project during the extended period will be the Universal Periodic Review, finalization of the Strategic Plan for NHRC, and capacity development of the National human Rights Commissions. On the latter we will strictly follow on the recommendations of the Capacity Assessment of the National Human Rights Commission of Nepal Report, dated 30 December 2013 (attached to this letter for your easy reference).

Please consider this letter as a formal confirmation of UNDP's agreement to allow for a 6 months extension of existing project staff contracts under the present project. A project board meeting will be held in early January to formalize the agreement.

During the six month project extension, we will need to elaborate a new project document with the interested development partners for future collaboration on human rights issues in Nepal.






I take this opportunity to thank you for good cooperation and wish successful partnership in the future.

Jamie McGoldrick
UNDP Resident Representative

Honorable Mr. Anup Raj Sharma
Chairman of NHRC
Nat'l Human Rights Commission
Harihar Bhawan, Pulchowk

Cc: HE Kirsten Geelan, Ambassador, Embassy of Denmark
HE Kjell Tormod, Ambassador, Embassy of Norway
Mr. Jean Francois Cuenod, SDC director, Embassy of Switzerland

Project Executive Board Meeting

Project Name:		Strengthening the Capacity of National Human Rights Commission (SCNHRC)	
Date of Meeting:	19-Jan-15	Time:	9:00-10:00
Chair:	Mr. Bed Bhattarai, Secretary, NHRC and NPD, SC- NHRC	Location:	NHRC Meeting Hall
Attendees			
Name	Title	Organization	Signature
Bed Bhattarai	Secretary, NHRC/NPD, SCNHRC	NHRC	
Subarna Karmacharya	Director	NHRC	
Sophie Kemkhadze	Deputy Country Director (P)	UNDP	
Yam Nath Sharma	Asst. Country Director, Governance and Rule of Law Unit	UNDP	
Tek Tamata	Programme Analyst	UNDP	
Manju Lama	Programme Officer	Embassy of Denmark	
Marianne Kujala-Garci	Counsellor	Embassy of Finland	
Indra Gurung	Special Advisor	Embassy of Finland	
Pia Lignell	Programme Manager	Embassy of Switzerland	
Rajesh Hamal	Sr .Programme Officer (HR)	Embassy of Switzerland	
Aarati Bista	National Project Manager a.i	SCNHRC	

Project Name: Strengthening the Capacity of National Human Rights Commission (SCNHRC)			
Date of Meeting:	19-Jan-15	Time:	9:00-10:00
Chair:	Mr. Bed Bhattarai, Secretary, NHRC and NPD, SC- NHRC	Location:	NHRC Meeting Hall
Meeting Agenda			
Topic	Presented by:		
1. Review and Endorse Work Plan 2015(Jan- June 2015)	National Project Director		
2. Review and endorse Quarter Work Plan (Jan-March 2015)	" "		
3. Review of Annual Progress Report 2014	" "		
4. Revision of Procurement and HR Plan 2015	" "		
5. AOB	" "		
Discussion/Decision and Action			
Topic (Discussion)	Action (including time line to complete the recommended action)/ Decision		Responsible Person for action

Strengthening the Capacity of National Human Rights Commission (SCNHRC)		
Project Name:	19 Jan-15	Time: 9:00-10:00
Date of Meeting:	Mr. Bed Bhattarai, Secretary, NHRC and NPD,SC- NHRC	Location: NHRC Meeting Hall
Chair:		
<p>Agenda 1: Annual Work Plan 2015: The work plan (Jan to June-2015) was presented which includes some of the activities such as; Strategic Plan development , UPR report preparation, Lobby meeting and workshops with Government Offices to implement the recommendations, 4 publications, promotional activities.</p>	<ul style="list-style-type: none"> • The project board discussed and principally agreed 6 months AWP 2015 (Jan dully) which includes the approved resoruces of \$ 180,000. • The work plan for 6 months (for the period of cost extension) incorporated activities related to Strategic Plan developed and formulation of monitoring and evaluation framework, UPR Report, capacity development trainings, follow up activities for the implementation of NHRC recommednations, promotional activities, publications and some activities against the recommendations of Capacity Assessment report. • It is suggested to prepare Annual Progress Report 2014 in line with the logframe. 	NPM

Strengthening the Capacity of National Human Rights Commission (SCNHRC)		
Project Name:	19-Jan-15	9:00-10:00
Date of Meeting:	Mr. Bed Bhattarai, Secretary, NHRC and NPD, SC- NHRC	NHRC Meeting Hall
Chair:	<p>Agenda 2: Review of Quarterly Work Plan (Jan- March 2015):</p> <p>The major highlights of this quarter work plan are;</p> <ul style="list-style-type: none"> • Strategic Plan development, adoption and implementation (as CA rec.). • Formulation of M and E framework for draft strategic plan • Coordination and lobby meetings with Government for the effective implementation of NHRC recommendations made to the government (CA Rec.). • NHRC outreach through coordination with Nepal Bar Collaboration with int'l HR mechanisms – UPR, Reporting to treaty bodies (CA Rec) • Support NHRC for a ICC follow up and UPR Reporting- Geneva • South-South Cooperation with other NHRIs on treaty monitoring (CA Rec) • Hold APF meeting to strengthen the network at Asia pacific level. • Report Publications- 4 (UPR, SP, 100 Days, Promotional Publications. • Conduct human rights promotion to materialize a slogan on 'human rights in every household, a base for peace and development' 	
	<p>The project board reviewed the QWP (Jan to March 2015) and duly approved the presented quarterly work plan which includes the approved resources of \$ 155,000.</p>	
	NPM	

Project Name: Strengthening the Capacity of National Human Rights Commission (SCNHRC)

Date of Meeting:	19-Jan-15	Time:	9:00-10:00
Chair:	Mr. Bed Bhattarai, Secretary, NHRC and NPD, SC- NHRC	Location:	NHRC Meeting Hall

Agenda 3: Review of Annual Progress Report 2014

The main progress highlighted during the presentation were;

- Some of the recommendations of final evaluation already implemented. For example training on judgment writing, investigation training, communication guideline.
- Media Centre established and fully in operation
- About USD. 2mn received by the conflict affected victim family as a result of exhumation of Godar Case in July 2014
- Training to 50 judges on workshop on Writ Jurisdiction and human rights resulted a good adoption of human rights in court decisions and a good coordination with court system.
- Taskforce formed to design a new Strategic Plan for six years following consultations.
- NHRC retained it's "A" Status in November 2014. Project supported technically in developing presentation and support to take part in ICC meeting.
- 27 monitoring missions deployed in various thematic issues and reports produced (ESCR, health, jail, hospitals, sunkoshi flood)
- 32% recommendations fully and 60% implemented (Govt. report)
- Hon. Commissioners visits in 33 districts for the wider consultations of SP and UPR report preparation.

The Annual Progress report should include the results and impact in line with the logframe.

The project board reviewed the APR 2014 and duly approved the presented Annual Progress Report which includes the estimated expenditure resources of \$ **673,192.**

NPM

Project Name: Strengthening the Capacity of National Human Rights Commission (SCNHRC)		
Date of Meeting:	19-Jan-15	Time: 9:00-10:00
Chair:	Mr. Bed Bhattarai, Secretary, NHRC and NPD, SC- NHRC	Location: NHRC Meeting Hall
Agenda 4: Revision of Procurement and HR Plan 2015. The procurement and HR plan include the Core Staffs and 3 short term staffs, short term Consultant on communications, M&E and Strategic Plan Expert.	DCD of UNDP suggested the Board to rethink and revise the HR plan if possible.	NPM
Agenda 5: AOB	<ul style="list-style-type: none"> It is agreed to share the third draft of Strategic Plan with UNDP and Development Partners by next week. The consolidated inputs on the third draft will be delivered to the Project and meeting with UNDP and Dev. Partners will be organised by January 2015. The Project Board discussed on the formulation of Strategic Plan result based M&E framework . The Project Board suggested NHRC to coordinate with Dalit and Women Commission to prepare the UPR report. The Project Board discussed and decided to step on the new project formulation after the finalisation of Strategic Plan. 	<ul style="list-style-type: none"> The project will share the 3rd draft by 26 Jan and call the meeting with UNDP and Development Partners before the national consultation meeting is conducted. The M&E framework of Strategic Plan will be developed and share with the SP task force committee. NHRC will convene the meeting with Dalit and Women Commission in relation to UPR report preparation and try to develop a single report on behalf of NHRIs UPR report. NHRC will also collaborate with human rights organizations while developign a UPR report.
		NPM
		UNDP